

CHISAGO LAKES AREA SCHOOLS, ISD #2144

TITLE: Accompanist/Vocal Assistant

QUALIFICATIONS:

1. Ability to sight read and play multiple lines in open score music.
2. Demonstrate excellence at the keyboard, including sight-reading and playing prepared selections in a range of musical styles and difficulty.

REPORTS TO: MS Choir Teacher

PERFORMANCE RESPONSIBILITIES: To assist the Middle School Choirs for daily rehearsals and concerts and provides classroom management support.

DUTIES AND RESPONSIBILITIES:

1. Accompany on piano for all class rehearsals.
2. Accompany for all performances.
3. Lead sectional rehearsals during class time.
4. Lead vocal warm-ups as needed.
5. Accompany the stage choir (rehearsals will be before school twice a week)
6. Assist with daily attendance.
7. Assist with distributing, collecting and organizing choral music.
8. Prepare practice recordings for each voice part on each concert piece.
9. Create concert programs.
10. Other administrative tasks as assigned.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certified personnel.

October, 2016