

TITLE: School Nurse

QUALIFICATIONS:

1. Baccalaureate degree in nursing from an accredited college or university.
2. Current license as a Registered Nurse with the MN Board of Nursing.
3. Certification as a Public Health Nurse by the MN Department of Health.
4. Licensure as a School Nurse by the MN Department of Education.
5. Experience with Microsoft Office Products, especially Word and Excel.
6. Ability to lift 50 pounds.

REPORTS TO: Director of Business Services (for district-wide school health program planning) and Building Principal (for professional evaluation and building health program needs)

JOB GOAL: Provide expertise and oversight for the provision of school health services and promotion of health education in the Chisago Lakes School District to support and advance the well-being, academic success and health of students.

PERFORMANCE RESPONSIBILITIES:

1. Provides Direct Health Care
  - a. Manages injuries and acute illness
  - b. Manages chronic illness care and coordination
  - c. Manages medications and health care procedures
2. Provides Leadership for Provision of Health Services
  - a. Plans for responding to emergencies and disasters
  - b. Assesses, trains, supervises, and evaluates staff providing health care
3. Provides Screening and Referral
  - a. Screens for health problems that interfere with learning
  - b. Refers medical conditions requiring evaluation and treatment
4. Provides Leadership for Health Policies
  - a. Develops and evaluates school health policies
  - b. Participates/Coordinates school health programs, crisis and disaster teams, school health advisory committees
  - c. Advocates for programs and policies that positively affect student health and learning
5. Promotes Health
  - a. Provides health education/counseling to individuals, groups, and classes
  - b. Provides guidance about health education curriculum
  - c. Provides health programs to staff, families, and community
6. Promotes Healthy School Environment
  - a. Monitors immunizations
  - b. Implements precautions for blood borne pathogens and infectious diseases
  - c. Takes actions to improve health and safety
  - d. Addresses emotional environment of the school
7. Liaison Between School Personnel, Family, Community, and Health Care Providers
  - a. Provides health expertise on IEP, 504, and Student Assistance Teams
  - b. Communicates with families, community health providers, and health care agencies
  - c. Develops community partnerships to promote health and learning
8. Other duties as assigned.
9. Maintain confidentiality as per mandated data privacy laws.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of certified personnel.