

TITLE: Telehealth Facilitator

QUALIFICATIONS:

1. Demonstrate aptitude for the work to be performed
2. High school diploma
3. Able to lift 50 pounds
4. Technology skills: Microsoft products and Google suite
5. Strong interpersonal skills, with the ability to communicate with all staff
6. Ability to maintain effective and positive working relationships with staff, students and parents.
8. Such alternatives to the above qualifications as staff may find appropriate and acceptable.

REPORTS TO: Principal or designee

JOB GOAL: Provide assistance so that students can access and benefit from their telehealth services

GENERAL PERFORMANCE RESPONSIBILITIES:

- 1) Supervises students assigned to telehealth services for direct services minutes.
- 2) Follow the schedule provided by the licensed telehealth provider supervisor.
- 3) Ensure students are in the appropriate location with the needed technology and other materials to access their telehealth services.
- 4) Maintain ongoing communication with speech pathologist, school psychologist, case manager, teacher and other staff to uphold programming designed for the students.
- 5) Collaborate with licensed telehealth providers, case managers, teachers and other staff when changes are required to accommodate specific student needs and work within the appropriate means to implement these changes.
- 6) Support data collection for progress monitoring and assessments as outlined by the licensed telehealth provider.
- 7) Maintains confidentiality as mandated by law.
- 8) Other duties as assigned.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated annually in accordance with the provisions of the Board's policy on evaluation of non-certified personnel.